



**July 20-22, 2017 — Evanston, Illinois**  
**Event Bylaws and Operating Guidelines**

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6. Reimbursement Policy
  - a. Discussion Leaders? Operating / Executive Committee? DG / DGE / DGN?
  
7. What is role of DGE's?
  - a. How are you using District Trainers?
  
  - b. Role of DGN? PDG's?
  
  - c. Discussion Leaders – PDG's or past club presidents?
  
8. Job Descriptions
  - a. How detailed?
  
  - b. Are you following?
  
9. Do you specify financial support for delegates to attend the PETS Alliance meeting?
  
10. What is included about program content? Do you specify breakout topics in operating documents?
  
11. What materials are provided to participants?
  - a. Flash Drive? Notebook? Printed Program – size? Content?